

Table 1. Participant Advisory Council (PAC) Meeting Topics

Meeting Number	Topic
Meeting 1	Introduction of the CHDS and of the PAC's role in guiding the CHDS research efforts.
Meeting 2	Discussion of the role of breast cancer and the environment. The guest speakers were Peggy Reynolds from CPIC and Cassandra Aldsworth from Zero Breast Cancer. Peggy Reynolds presentation was based on the BCCRP booklet "Urgent Unanswered Questions About Breast Cancer" and Cassandra Aldsworth's presentation was based on "the Breast Biologues".
Meeting 3	Discussion of reporting personal exposures to environmental chemicals, aka "report back". The guest speaker was Julia Brody from the Silent Spring Institute. Julie presented on the Silent Spring Institute's Household Exposure Study's experience with report back.
Meeting 4	Continued discussion on "report back". The large group was broken into four smaller groups, comprised of 4-5 people, and each small group was led by a focus group facilitator. The small groups discussed the CYGNET study's report back booklet and provided their feedback on the booklet.
Meeting 5	In the morning Marj Plumb, the meeting facilitator, did a presentation and discussion focusing on the Spectrum of Community-Engaged Research. In the afternoon small groups of PAC members evaluated the recruitment materials for our 3Gs and PEDIGREE studies and provided feedback on how they could be improved.
Meeting 6	Marj Plumb, the meeting facilitator, and also a certified trainer in Myers-Briggs, led an assessment for all PAC members and CHDS Staff with the purpose to understand how we can all work to our optimum together as a group. In addition the CHDS presented to the PAC the modified recruitment material based on their feedback from the prior meeting.
Meeting 7	In the morning Carolyn Newburgh, who works as a writer/editor in the Communications Department at the Public Health Institute, presented on Health Research in the Media. In the afternoon Tirza Hollenhorst, who is a communications specialist self employed at her own company ifPeople, presented on her communication strategy for the CHDS. We also voted on moving forward with the MyCHDSReport Study Award.
Meeting 8	In the morning we had a tour of Holland Laboratory. This is where our contemporary blood samples are being stored and analyzed for three current studies (3Gs, PEDIGREE, and Disparities). In the afternoon we talked about the evolution of the PAC and discuss the MyCHDSReport Study Award.
Meeting 9	At this meeting, Dr. Mary Beth Terry from Columbia University and Co-Principal Investigator of the PEDIGREE grant, met the PAC and presented on breast density and how it relates to breast cancer.
Meeting 10	This meeting began with an overview of management of the PAC and introduction of the PAC coordinating committee. The committee is a group of 3-4 PAC members who take the lead on checking in with PAC members in between meetings. We next talked future areas of interests to the PAC members, such as training needs, social media, etc. Then we talked about the BCERP Tool Kits and if the PAC liked the materials and was interested in having them available for the cohort – they were interested and liked them. Finally we talked about the MyCHDSReport Study. In particular the purpose of the study, the partners, the research question, aims and hypothesis, and the involvement of the PAC.
Meeting 11	This meeting talked about the MyCHDSReport study. We did an overview of the time line and the PAC's

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	partnership with the researchers. After a presentation from Marj Plumb, the meeting facilitator, on how to write lay abstracts the PAC broke out into small groups to re-write the MyCHDSReport Study lay abstract in their own words.
Meeting 12	Julie Brody from the Silent Spring Institute (SSI) was the presenter at this meeting. She talked about the web based report back tool which will be part of our MyCHDSReport Study. The PAC also reviewed the survey instrument which is going to be used in the pre and post-test interviews with study participants.
Meeting 13	At this meeting we discussed and reviewed the MyCHDSReportStudy institutional IRB protocol and appendices. We also reviewed PAC management/organization, finalized the MyCHDSReport study lay abstract, and discussed the BCERP tool kit dissemination.
Meeting 14	We began this meeting with an update on the progress made so far on the MyCHDSReport Study. Dr, Julie Brody from Silent Spring Institute (SSI) then presented on the development of the on-line report back tool. PAC members provided their feedback. Lastly Barbara Cohn presented a poster about irregular menstrual periods and increased risk of death from ovarian cancer. The poster was originally presented by Dr. Cohn at the American Association for Cancer Research conference in April 2014. PAC members were given the opportunity to ask questions and engage in conversation about the strengths and limitations of the finding.
Meeting 15	At this meeting the PAC and CHDS discussed the PACs attendance at the upcoming 2015 Annual BCERP Conference. The PAC began writing the abstract to be submitted for a poster presentation and members volunteered to be on a subcommittee to help create and present the scientific poster at the conference.
Meeting 16	Dr. Mary Beth Terry did a second presentation on breast density and how it relates to the PEDIGREE study. As a group we also discussed research topics for the upcoming BCERP grant application and decided unanimously to move forward with the application.
Meeting 17	At this meeting the PAC was given a demonstration on the recruitment and interview process for the upcoming MyCHDSReport study. Interviewers from the Survey Research Group (SRG) did a role play and PAC members followed along with recruitment scripts. After the role play the PAC members gave their feedback on how the process could be improved. In the afternoon Silent Spring Institute presented the new on-line report-back tool to the PAC members and showed them how the site is navigated and recent updates that had been made.
Meeting 18	At this meeting we discussed a new grant that was just funded by California Breast Cancer Research Program (CBCRP). The grant, called Chemical Safety, was presented to the PAC and their role in the grant was discussed. The PAC re-wrote the Chemical Safety lay abstract and the funder, Mhel Kavanaugh Lynch, came to the meeting and gave an excellent presentation on the overview of the CBCRP.
Meeting 19	Dr. Dean Jones, the CHDS collaborator on the Chemical Safety grant presented at this short evening meeting. He presented on metabolomics. What it is and how it is going to have an impact on the CHDS cohort.
Meeting 20	Marj announced her departure as facilitator of the PAC meetings and the role of Piera as the facilitator was discussed. The PAC liked the idea of a PAC member co-facilitating each meeting and a few members volunteered for the next 4 meetings. The subcommittee gave an update on what they have been working on

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	and what they learned from their informational interviews with BCERP community partner members. The CHDS staff gave an update on the progress of the MyCHDSReport Study recruitment. Barbara and staff presented a new Community Research Collaboration (CRC) proposal that is due in March 2016. The new proposal would be a plastics intervention and involve partnering with the Plastics Pollution Coalition (PPC).
Meeting 21	Families of current PAC members were invited to attend if eligible to be part of the CHDS. Three PAC members brought their children and one brought an adult grandchild. There were 5 guests total. Sandra Curtis of the Plastics Pollution Coalition (PPC) was a guest speaker. She explained what the PPC is and how it will be involved in our new grant application. Next CHDS presented on the new proposal and the PAC agreed to move forward. After lunch the Chemical Safety Subcommittee did an update on the newsletter progress so far and accepted PAC feedback.
Meeting 22	Michele La Merrill from UC Davis was a guest speaker at this meeting. Michele introduced a new grant she wants to collaborate with the PAC on. Michele is looking to identify breast cancer biomarkers. The PAC was very interested in her grant and agreed to move forward with her proposal. After lunch there was a MyCHDSReport Study update. Preliminary study analysis (such as recruitment rates) was presented and upcoming journal articles were discussed. Lastly, the Chemical Safety Subcommittee presented a first draft of the e-newsletter and accepted PAC feedback.
Meeting 23	Laurie updated the PAC on the Chemical Safety Subcommittee's e-newsletter open and click rates and the topic for the next newsletter. Piera gave an update on the MyCHDSReport Study preliminary results. Piera also presented on the newly funded ReThink Plastic grant and asked if 6 PAC members are interested in being trained to be health educators.